

## Appointments Committee

Wednesday 17 November 2021  
4.00 pm  
Online/virtual

### Membership

Councillor Kieron Williams (Chair)  
Councillor Jasmine Ali (Vice-Chair)  
Councillor Evelyn Akoto  
Councillor Stephanie Cryan  
Councillor Helen Dennis  
Councillor Rebecca Lury  
Councillor Hamish McCallum

### Reserves

Councillor William Hougbo  
Councillor Alice Macdonald  
Councillor Darren Merrill  
Councillor Jason Ochere  
Councillor Catherine Rose

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### INFORMATION FOR MEMBERS OF THE PUBLIC

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#### Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

#### Babysitting/Carers allowances

If you are a resident of the borough and have paid someone to look after your children, an elderly dependant or a dependant with disabilities so that you could attend this meeting, you may claim an allowance from the council. Please collect a claim form at the meeting.

#### Access

The council is committed to making its meetings accessible. Further details on building access, translation, provision of signers etc for this meeting are on the council's web site: [www.southwark.gov.uk](http://www.southwark.gov.uk) or please contact the person below.

#### Contact

Virginia Wynn-Jones, [virginia.wynn-jones@southwark.gov.uk](mailto:virginia.wynn-jones@southwark.gov.uk)

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Members of the committee are summoned to attend this meeting

**Eleanor Kelly**

Chief Executive

Date: 8 November 2021



# Appointments Committee

Wednesday 17 November 2021  
4.00 pm  
Online/virtual

## Order of Business

Item No.	Title	Page No.
1.	<b>APOLOGIES</b>	
	To receive any apologies for absence.	
2.	<b>CONFIRMATION OF VOTING MEMBERS</b>	
	A representative of each political group will confirm the voting members for the meeting.	
3.	<b>NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT</b>	
	In special circumstances, an item of business may be added to an agenda within five clear days of the meeting.	
4.	<b>DISCLOSURE OF INTERESTS AND DISPENSATIONS</b>	
	Members to declare any personal interests and dispensations in respect of any item of business to be considered at this meeting.	
5.	<b>MINUTES</b>	1 - 2
	To approve as a correct record the minutes of the open section of the appointments committee meeting held on 6 October 2021.	
	<b>ANY OTHER OPEN BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT</b>	
	<b>EXCLUSION OF PRESS AND PUBLIC</b>	

**Item No.**

**Title**

**Page No.**

The following motion should be moved, seconded and approved if the sub-committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 – 7 of the Access to Information Procedure rules of the Constitution.”

**6. APPOINTMENT OF AN EXECUTIVE RESOURCING PARTNER  
RECRUITMENT CONSULTANT**

Date: 8 November 2021



## Appointments Committee

MINUTES of the OPEN section of the Appointments Committee held on Wednesday 6 October 2021 at 9.00 am at Online/virtual

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**PRESENT:** Councillor Kieron Williams (Chair)  
Councillor Jasmine Ali  
Councillor Evelyn Akoto  
Councillor Stephanie Cryan  
Councillor Helen Dennis  
Councillor Rebecca Lury  
Councillor Hamish McCallum

**OFFICER SUPPORT:** Doreen Forrester-Brown, Director of Law and Governance  
Melanie Medley, Director of Employee Experience  
Andrea Bradley, HR  
Stephen Parker, HR  
Virginia Wynn-Jones, Constitutional team

### 1. APOLOGIES

There were none.

### 2. CONFIRMATION OF VOTING MEMBERS

The members present were confirmed as the voting members.

### 3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT

There was none.

### 4. DISCLOSURE OF INTERESTS AND DISPENSATIONS

There were none.

**5. MINUTES**

There were none.

**6. APPOINTMENT OF THE HEAD OF PAID SERVICE: PROCEDURAL REQUIREMENTS****RESOLVED:**

1. That the appointments committee noted the procedure for taking decisions relating to the appointment of the Head of Paid Service.
2. That the appointments committee considered the level of engagement they see appropriate for the appointment process prior to interview stage.
3. That the appointments committee noted all steps relating to the selection and appointment of the recruitment consultants.

**7. ROLE DESCRIPTION AND PERSON SPECIFICATION FOR HEAD OF PAID SERVICE (CHIEF EXECUTIVE)****RESOLVED:**

1. That the appointment committee noted the content of the role description and person specification (Appendix 1 of the report) prepared by the Human Resources Team for recruitment of the Head of Paid Service (Chief Executive).

Meeting ended at 10.00 am

**CHAIR:**

**DATED:**

**COMMITTEE: APPOINTMENTS COMMITTEE (OPEN AGENDA)**

**NOTE:** Original held in Constitutional Team; all amendments/queries to Virginia Wynn-Jones, Constitutional Team on 020 7525 7055 or [virginia.wynn-jones@southwark.gov.uk](mailto:virginia.wynn-jones@southwark.gov.uk)

**COPIES****COUNCILLORS**

Councillor Kieron Williams (Chair)	1
Councillor Jasmine Ali	1
Councillor Evelyn Akoto	1
Councillor Stephanie Cryan	1
Councillor Helen Dennis	1
Councillor Rebecca Lury	1
Councillor Hamish McCallum	1

**RESERVES**

Councillor William Hougbo	By email
Councillor Alice Macdonald	By email
Councillor Darren Merrill	By email
Councillor Jason Ochere	By email
Councillor Catherine Rose	By email

**GROUP OFFICES**

Joseph Brown, Cabinet Office	By email
Paul Wendt, Liberal Democrat Group Office	By email

**OFFICERS**

Melanie Medley	By email
Steven Parker	By email
Andrea Bradley	By email
Louise Neilan	By email
Doreen Forrester-Brown	By email
Virginia Wynn-Jones	3

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List Updated: 28 September 2021